



Holiday Inn Express-Albany Downtown
Meeting Space Capacities

| Meeting Rooms | Banquet Style | Boardroom Style | Cabaret Style | Classroom Style | Hollow-Square Style | Reception Style | Theater Style | U-Shaped Style |
|----------------------------|---------------|-----------------|---------------|-----------------|---------------------|-----------------|---------------|----------------|
| Empire Ballroom | 150 | 40 | 70 | 80 | 44 | 225 | 175 | 38 |
| Executive Boardroom | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 |
| First Capital Room | 50 | 24 | 25 | 30 | 24 | 70 | 45 | 20 |

Meeting Room Dimensions

| Meeting Rooms | Room Dimensions L x W | Area Square Feet | Ceiling Height | Door Dimensions H x W | Floor Level | *Price Range |
|----------------------------|-----------------------|------------------|----------------|-----------------------|-----------------|--------------|
| Empire Ballroom | 40.0 x 62.0 | 2480.0 | 9.0 | 6.0 x 4.0 | GRND | \$800-\$1000 |
| Executive Boardroom | 19.0 x 27.0 | 513.0 | 9.0 | 6.0 x 4.0 | 1 st | \$250 |
| First Capital Room | 23.0 x 40.0 | 920.0 | 8.0 | 6.0 x 4.0 | 1 st | \$500 |

**Final pricing determined by complete event package with rooms, food and beverage.*

